



BUYERS TO DO LIST

Take out cover note to insure new property.

Notify Statewide Conveyancing Stirling that the contract has been signed.

Make contact with your financier to sign appropriate papers.

Contact removalist and make tenative booking.

Arrange inspections as per special conditions of contract i.e. white ant, building etc.

Notify us when reports are received and up-date on finance approval status.

Return to us forms such as Transfer, Council notification, Instruction Sheet etc.

If not using Direct Connect for utilities connection, one week before settlement contact: telephone provider, electricity provider and gas company (if applicable) to arrange changeover on settlement date.

Arrange to redirect mail to new address if applicable.

Notify the following of change of address:

- State/Commonwealth Electoral offices
- Post office
- Delivery people
- Family and friends
- Banks, share registries, insurance company
- Store accounts
- Vehicle registration and driver's licence
- Doctor and Dentist
- Private Health Fund
- Schools

Approximately three days before settlement, contact us to check on how your purchase is proceeding.

Once we have contacted you to advise of settlement time, date and figures, contact removalists to confirm booking details.

Pay Stamp Duty and legal costs to us by Bank Cheque or Direct Transfer.

1 WEEK BEFORE YOU MOVE

Cancel newspaper delivery

Collect dry cleaning etc.

Finalise moving details for your pets

Contact your agent to make suitable key arrangements

Make sure Statewide Conveyancing Stirling has a contact number for you on the day of settlement

1 DAY BEFORE YOU MOVE

Empty and defrost fridge

Empty fuel in mowers and heaters etc

Empty garbage bins

Make arrangements for removal of valuable and/or personal items (these should not be sent with removalist)

THE DAY YOU MOVE

Check water, gas and lights

Lock all your doors and windows

Once Statewide Conveyancing has confirmed settlement, contact your Agent to collect your keys.

Jenni Wallace
51 Mt Barker Rd
Stirling S.A. 5152
Ph. 8339 4999
Fax 8370 8700
E-mail

jenni@statewideconveyancing.biz